DRUG & ALCOHOL PREVENTION WORKGROUP
MEETING NOTES

Wednesday, February 7, 2017 • 3:00 pm • Kings County Behavioral Health Hope Room

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o   Agencies represented: Behavioral Health, KPFP, Champions

o   Welcome/Introductions

o   Julie presented the HCI power point which overviewed the platform, benefits & configuration.
    o   Any agency in Kings County will be able to access data
    o   Agencies that support the software will be able to add their data
    o   The data acquired with the Community Needs Survey for Kings County will be added
    o   HCI also has a grant tool that will assist greatly in our grant writing
    o   The website should be complete by April 15, 2017 with a soft launch to KPFP member agencies
    o   Julie asked for suggestions of how KPFP can take HCI to the next level. Ahmad suggested that we
        1) Present HCI to the heads of Kings County, Ahmad offered to do that for us
        2) Once the website/software is up and running we need to identify the gaps (e.g. substance abuse – do we need another question on the survey?)

o   Discuss/create a School Questionnaire
    o   What SUD data do schools collect/track?
        o   Ahmad shared that schools only collect Healthy Kids data and behavioral health issues. Ahmad was given another connection to find out who the right people are to contact in the school district. He will follow up on that and report back to us.
        o   We need to create an online 5 question survey for the schools to take that will help us formulate HCI targeting to schools.
        o   Ahmad will create the questions and send them to Melissa to create a survey.

- o Meeting Schedule
    - o The team decided to meet bi-monthly through June. The next two meetings will be held on April 4th and June 6th at 3:00 pm at Behavioral Health. At the June meeting we will determine how often we will meet going forward.

        - o Melissa will update the calendar invites and cancel the Hope room that is scheduled for March and May.

        - o In April, we will send out a meeting reminder promoting the HCI software.